



Tauranga Society of Artists

# ORIGINAL Art Expo

Elizabeth Street Community Centre 25 to 29 October 2017

## Rules, Conditions of Entry, and Timing Details

### What you can Enter

**2** new\*  
**5** total

\*at least 2 of the entries must be new works (not exhibited in BOP before) . The 3 others can be five years old max.  
None of the 5 entries can have been entered in June 2017 Art Expo

You must be a financial member to enter.  
The Committee can decline any entry.  
You will be told why if that is the case but their decision is final.

### The Costs

**\$25** Non-refundable fee (regardless of how many pieces you enter) +  Your time (pick your slot on the roster in the clubrooms foyer) + **20%** Commission (taken off the sale price you specify)

### Key Dates

- 6 Oct** Last day for completed entry form into white box in Clubrooms foyer
- 24 Oct** 11–2pm Deliver your work
- 29 Oct** 4:30pm Gather at Clubrooms to pick up your card that lists your unsold work to collect.

# The Details

## The Submitted Work...

Must be the sole original work of the artist.  
Must be for sale.  
Must be complete and dry before delivery.  
Must be insured by you. (We take an 'all care – no responsibility' approach.)

Copies of other's work or photographs must have written permission.  
Triptychs or Diptychs can be entered as one entry provided together they form a complete piece and they are priced to be sold together.

## Hanging your work...

Use good quality cord, not cotton twine.  
Attach the cord to the frame with secure fittings – stapled is not secure; D rings are preferred. Screw eyes that don't protrude past the back of the frame are also good.

Seal any framed work.  
Protect any unframed work (eg work on paper matted or unmatted) in cellophane with a stiff backing material.

## Note on Naming the medium...

Enter work with mix of airbrush and traditional as "mixed".

---

## Identifying your work

Some simple things so buyers, and us, always know what we are looking at and who created it...

1. Write your name, entry title, and medium on the back of the artwork (in case the tag comes off).
2. Attach a tag with the same information to the hanging cord of your work.
3. If your work is an unframed piece on paper ensure your tag is visible through the protective cellophane



Attach with string long enough to hang tag over the front while we hang works

---

## Dropping off your work 11:00 to 2:00pm

24  
Oct

1. Unpackage your work (we have an area for this)
2. Check in your work
3. Take your packaging with you

## Picking up your work 4:30

29  
Oct

1. Pick up your card that lists your unsold work at CLUBROOMS
2. Walk over to exhibition space and retrieve your paintings from the hanging position
3. Take them to the check out desk  
(we cross them off a list and give you a door ticket)
4. Take your paintings home (present your ticket at the door on exit)

?

text or call Elizabeth Cross 572 1111 or Cell Phone 021 928168